

**Middle Georgia State College Faculty Senate AY 2015–2016**  
**Meeting #5 TEB 231, Macon Campus**  
**Friday, February 5, 2016**

**Present:**

Mr. Charlie Agnew, Associate Professor of Art\*  
Dr. Martiza Bell-Corrales, Associate Professor of Spanish  
Dr. Gaston Brouwer, Associate Professor of Mathematics  
Dr. Robert Burnham, Professor of History  
Dr. Jeffrey Burne, Professor of Biology  
Mr. Miguel Carmona, Student Government Association (ex-officio)  
Dr. Sharon Colley, Parliamentarian of the Senate, Associate Professor of English  
Ms. Paige Crump, Associate Professor of Spanish#  
Dr. Lorraine Dubuisson, Associate Professor of English  
Dr. Javan Frazier, Associate Professor of History  
Dr. Greg George, Associate Professor of Economics  
Dr. Michael Gibbons, Assistant Professor of Sociology  
Dr. Lawanda Greene, Assistant Professor of Nursing  
Mr. Michael Hammock, Assistant Professor of Mathematics  
Ms. Felicia Haywood, Assistant Director of the Library  
Ms. Lisa Henry, Assistant Professor of Air Traffic Management  
Dr. Myungjae Kwak, Assistant Professor of Information Technology  
Ms. Sandra Monk, Assistant Professor Nursing.  
Dr. Benita Muth, Associate Professor of English  
Dr. Anthony Narsing, Associate Professor of Management  
Dr. John Pattillo, Recorder of the Faculty Senate, Associate Professor of Biology  
Mr. William Perry Brown, Lecturer of Aircraft Structural Technology  
Dr. Chip Rogers, Vice-Chair of the Faculty Senate, Associate Professor of English  
Ms. Judith Schmitt, Instructor of English†  
Dr. Randy Spaid, Professor of Education  
Mr. Stephan Steckowski, Assistant Professor of Aircraft Maintenance\$  
Mr. Kirby Swenson, Assistant Professor of Biology\*  
Dr. Darcy Sun, Assistant Professor of Health Services Administration

**Absent/Excused:**

Dr. Charla Baker, Associate Professor of Mathematics  
Ms. Sydney Chalfa, Associate Professor of Theatre and Communications  
Ms. Kathy Wilcox, Assistant Professor of Nursing

**Guests:**

Ms. Jennifer Brannon, Vice President of Student Affairs  
Dr. Lisa Burroughs, Executive Director of Human Resources  
Dr. Kevin Cantwell, Interim Provost

Dr. Rebecca Corvey, Dean of the School of Health Sciences  
Dr. Donna Ingram, Chair of the Department of Nursing  
Dr. Sheree' Keith, Associate Professor of Communication Studies, Chair of the Academic Affairs Committee  
Dr. Alex Koohang, Dean of the School of Information Technology  
Dr. Dorothy Reese, Interim Department Chair, School of Health Sciences  
Ms. Nancy Stroud, Vice President of Fiscal Affairs  
Dr. Laura Thomason, Interim Director of International Programs  
Dr. Darrell Thompson, Associate Dean of the School of Health Sciences  
Dr. Edwynn Wallace, Associate Professor of Physics, Chair of the Executive Committee  
Dr. Mary Wearn, Assistant Provost for Academic Planning and Policy.

*\* attended by videoconference from the Cochran campus*

*† attended by videoconference from the Warner Robins campus*

*# attended by videoconference from the Dublin campus*

*§ attended by videoconference from the Eastman campus*

### **Call to Order, Approval of Minutes, and Agenda**

Dr. Brennan called the meeting to order at 10:00 a.m. Recognizing a quorum, he reminded senators to state their names before speaking.

Dr. Brennan then called for a motion to approve the minutes of the December 5<sup>th</sup> meeting of the Faculty Senate. Mr. Agnew requested that the minutes be corrected to reflect the fact that he attended the December 5<sup>th</sup> meeting in Macon rather than Cochran. Dr. Brennan called for a motion to approve the minutes with the requested correction. Dr. Spaid made the motion and Dr. Narsing seconded. The minutes were approved unanimously.

Dr. Brennan announced a small change to the agenda for the February 5<sup>th</sup> meeting, noting that Dr. Burroughs had been incorrectly identified as Ms. Burroughs. Dr. Brennan then called for a motion to approve the Agenda for February 5<sup>th</sup>, 2016 as changed. Dr. Spaid made the motion, Ms. Agnew seconded, and the Agenda was approved unanimously.

### **Report from President Blake**

Dr. Brennan announced that President Blake was unable to attend the Senate meeting, but had asked that a statement be read at the February 5<sup>th</sup> meeting. Dr. Brennan then read the following message on behalf of President Blake:

President Blake and Chief of Staff Albert Abrams are making weekly visits to our Representatives and Senators in the State House during the legislative session in order to lobby for funding for MGA's two projects. These projects

include phase one of our Aviation Plan (a plan for statewide role for our aviation and aerospace programs), and renovation of Peacock Hall on our Cochran campus. These projects were included by the Board of Regents in the recommended "Minor Projects" list (projects capped at \$5 million). Both projects will need legislative support for inclusion in the final budget that will go before Governor Deal. We will not know until his signature whether either or both projects are funded. As a reminder, Georgia permits a line-item veto by its Governor.

### **Reports from Standing Committees**

Dr. Brennan then introduced Dr. Keith to report from the Academic Affairs Committee (AAC). Dr. Keith updated the Senate on the activities of the AAC and brought two proposals forward for Senate approval:

1. M-PY-GRAD-02-AA-2015-2016, a change to the catalog of the Office of Graduate studies reflecting that not all programs will require the same number of credit hours. Dr. Brennan called for a motion to bring the proposal forward for discussion. Dr. Pattillo made the motion. Hearing no discussion, Dr. Brennan then asked for a vote to approve the proposal. M-PY-GRAD-02-AA-2015-2016 was approved by show of hands with twenty-four in favor and none opposed.

2. PY-ACAD-01-AA-2015-2016, a change in policy for Co-op education and Research Practicum. Dr. Brennan called for a motion to bring the proposal forward for discussion. Dr. Bell-Corrales made the motion. Hearing no discussion, Dr. Brennan then asked for a vote to approve the proposal. PY-ACAD-01-AA-2015-2016 was approved by show of hands with twenty-five in favor and none opposed.

Dr. Brennan then introduced Mr. Wallace to report from the Executive Committee (EC). Mr. Wallace updated the Senate on the activities of the EC and then brought two proposals forward for Senate approval.

1. Creation of an International Programs Review Board. The text of the proposal was posted on the shared governance website and displayed to the senators. Mr. Wallace noted that the EC had made one emendation to the displayed proposal, requesting that the Director of International Programs should be included on the board as an ex-officio member. Dr. Wallace requested that the Senate approve the proposed board as amended by the EC. Dr. Brennan called for a motion to bring the proposal forward for discussion. Dr. Pattillo made the motion. After discussion, Dr. Brennan called for a vote to approve the proposal as emended. The International Programs Review Board was approved by show of hands with twenty-four in favor and none opposed.

2. Change in the description of the Institutional Review Board (IRB). The text of the current IRB description and the proposed changes was displayed to the Senate. Dr. Wallace explained that the changes were needed to bring the description in line with federal law. Dr. Brennan called for a motion to bring the proposed changes

forward for discussion. Dr. Bell-Corrales made the motion. After discussion, Dr. Brennan called for a vote to approve the proposed changes to the IRB description. The changes to the description of the IRB were approved by show of hands with twenty-four in favor and none opposed.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

Dr. Brennan introduced Ms. Nancy Stroud to discuss summer compensation for summer 2016. Ms. Stroud briefly reviewed the recent history of summer compensation and then announced a new compensation plan. Ms. Stroud stated that faculty would continue to be paid 11% of their 10-month salary for each 3-hour course up to six hours. However, she stated that instead of the previous rate of \$1000 per credit hour, faculty would be paid 3.67% of their 10-month salary per hour for credit hours seven and eight. The ninth hour and above will be paid at \$1000 per hour, but not exceeding the BOR limit on summer pay. Further, Ms. Stroud announced that courses would need 12 rather than 15 students to be paid at the full rate. Courses with enrollment below 12 will be paid at a rate proportional to enrollment, but not less than 10/12ths of the calculated rate. Ms. Stroud stated that all calculations would be made so as to maximize pay using the method described above. Ms. Stroud cautioned that courses with enrollment below ten students would need approval from the administration, and that courses with enrollment of less than five would come under special scrutiny. Ms. Stroud also cautioned that the 11% rate might drop to 10% in summer 2017 if the expected 3% in faculty pay is approved by the legislature. Ms. Stroud then took questions from Senators.

Dr. Brennan introduced Dr. Lisa Burroughs to discuss a new initiative on "Investment in Faculty and Staff to Drive Long Term Excellence." Dr. Burroughs explained the formation of workgroups to identify challenges in recruiting and retaining high-quality faculty and staff members. Dr. Burroughs reviewed the structure of the faculty working group and the meetings that have occurred so far. She then took questions from Senators.

Dr. Brennan introduced Ms. Jennifer Brannon to discuss disruptive student behavior. Ms. Brannon discussed best practices for dealing with disruptive student behavior, emphasizing the importance of communication in all situations. Ms. Brannon then gave a series of tips on promoting good behavior and dealing with disruptive behavior, including being proactive in communicating expectations, avoiding publically embarrassing students, having private conversations with disruptive students and documenting these conversation in follow-up emails to the student. Ms. Brannon encouraged faculty to copy Michael Stewart on all communications with disruptive students. Ms. Brannon emphasized that a faculty member can ask a student to leave the classroom during a class session, but that a

student cannot be permanently banned from a class without due process. If a student is asked to leave, the faculty member should schedule a follow-up meeting with the student, possibly including Mr. Stewart or the chair of the department in the meeting. Ms. Brannon acknowledged that some levels of disruptiveness or dangerous behavior might require contacting campus police. Ms. Brannon reminded faculty that if they are concerned about any student's behavior they should contact a member of the assessment and care team or the Office of Student Affairs. Ms. Brannon also asked Senators if she needed to implement formal faculty training in dealing with disruptive students. Multiple Senators agreed that such training might be a good idea, especially for new Faculty, and especially if the training was online and self-paced. Ms. Brannon then took additional questions from Senators.

### **Questions and Announcements**

Dr. Brennan reminded Senators that the next MGA Faculty Senate meeting will be held on February 26<sup>th</sup>, 2016.

Dr. Cantwell requested to be on the agenda for the next meeting and informed the Senate of recent developments in the BOR approval of new MGA graduate programs.

Ms. Brannon challenged Senators to attend the MGA polar plunge on February 29<sup>th</sup> to raise money for students in need in of small grants.

Hearing no further questions or announcements. Dr. Brennan then called for a motion to adjourn. Dr. Pattillo made the motion and Dr. Bell-Corrales seconded. The motion to adjourn was passed unanimously by voice vote.

The meeting adjourned at 10:53 a.m.

Respectfully submitted,

Dr. John Pattillo, Recorder